

Breakfast Club and Afterschool Club Cancellations

Our wraparound care is getting busier and busier. There are a few parents constantly cancelling their bookings on the day and receiving a refund. This is stopping other parents booking sessions as we can only take 30 children.

In order for us to be able to plan effectively all sessions **must** be booked in advance, without exception and we require a minimum of 48 hours notice for each booking or cancellation.

Booking your child to attend the club and cancellation:

- To attend, your child must be registered and routine sessions for a term reserved beforehand online. If School Money is not allowing you to book the session required, it means that the session is fully booked and you will need to make alternative arrangements.
- Bookings must be cancelled with a minimum of 48hrs notice of cancellation or you will be charged for the session. This can be via the School Office or the online booking system. **Please do not email or call the office asking for a refund if you haven't given 48hrs notice, unless your child is absent due to sickness.**
- Credit will only be given if your child is absent due to sickness or a 48-hour cancellation notice.
- School Office number 01384 389900.
- After School Club Leader – 07586484370.

If you cancel sessions on-line with less than 48 hours notice the school office will put the charge for the session back onto your account. The only exception for this is if your child is absent due to sickness.